

**EAST AYRSHIRE COUNCIL**

**COMMUNITY SERVICES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 15 OCTOBER 1997 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Gordon McCredie, Gordon Cree, Ronald Brailsford, Jane Darnbrough, Kathleen Hall, David Macrae, David Sneller, George Smith and John Smith.

**ATTENDING:** David Montgomery, Chief Executive; John F Crawford, Head of Protective Services; John A Griffiths, Head of Leisure Services; Ian Arnott, Chief Accountant; Bill Walkinshaw, Principal Administrative Officer; Irene Townson, Principal Solicitor; Chris Johnston, Principal Officer (Community Services); David Morgan, Public Relations Officer and Ian Gemmell, Administrative Officer.

**APOLOGIES:** Councillors Bob Beattie, Drew McIntyre, Jimmy Carmichael, Robert Taylor and Tommy Farrell.

**CHAIR:** Councillor John Smith, Vice Chair

**SUB COMMITTEE MINUTES**

- 1 There were submitted and approved both as correct records and in respect of the recommendations contained therein, the undernoted Sub-Committee Minutes (circulated) as contained in Appendix I and II of these Minutes.
  - 1.1 **LICENSING SUB-COMMITTEE OF THE COMMUNITY SERVICES COMMITTEE - 1 OCTOBER 1997** - Appendix I.
  - 1.2 **LEISURE SUB-COMMITTEE OF THE COMMUNITY SERVICES COMMITTEE - 7 OCTOBER 1997** - Appendix II.

**BUDGETARY CONTROL SUMMARY STATEMENT: COMMUNITY SERVICES TO 12 SEPTEMBER 1997 (PERIOD 6)**

2. There was submitted and noted a report dated 30 September 1997 (circulated) by the Director of Finance on the current budgetary control position and projected out-turn for the year for the Community Services Department for the period ended 12 September 1997 (Period 6).

**DEPARTMENTAL PROGRESS REPORT**

3. There was submitted a report dated 30 September 1997 (circulated) by the Director of Community Services on progress within the Community Services Department.

In noting the report, the committee agreed to congratulate Mr Jim Dunnachie, Client Officer in the Waste Management Team, on having been awarded the Institute of Waste Management prize, and the Cleanaway College Award for the best student of the Second Year of the HNC Waste Management Course which he successfully completed at Stow College in June 1996.

**OUTBREAK CONTROL PLAN - AYRSHIRE ARRAN HEALTH BOARD**

4. There was submitted and noted a report dated 30 September 1997 (circulated) by the Director of Community Services advising the Committee that the existing Outbreak Control Plan had now been reviewed in the light of recommendations contained in Professor Pennington's report, and a finalised version distributed.

#### **ROOTS OF THE FUTURE EXHIBITION**

5. There was submitted a report dated 29 September 1997 (circulated) by the Director of Community Services advising the Committee of the availability of the Roots of the Future Exhibition and seeking funding to stage the Exhibition in 1998.

It was reported that the costs to hire the exhibition was £1,600 for a two week period and that the usual fee normally associated with a two week exhibition was approximately £350, an additional cost of £1,250.

It was agreed:-

- (i) to approve in principle, of the staging of the Roots of the Future Exhibition at the Dick Institute 1998; and
- (ii) to remit the matter to the Policy and Resources Committee, to seek the additional funding, of £1,250.

#### **PENNINGTON INTERIM AND FINAL REPORT: ADDITIONAL FUNDING**

6. There was submitted a report dated 30 September 1997 (circulated) by the Director of Community Services advising the Committee of the nature of additional funds being made available to the Council to implement the recommendations of Professor Pennington's Interim and Final Reports.

It was agreed:-

- (i) to note that the Scottish Office had now advised that, based on the number of food establishments within the Council Area, a sum of £33,497 would be made available during the current financial year with additional sums of £64,512 and £45,903 being available in the two successive financial years, to finance the increased workload resulting from the implementation of Professor Pennington's recommendations;
- (ii) to approve the expenditure of the additional Scottish Office funding on the recruitment of an additional Technician, a student Environmental Health Officer, suitable training for existing Environmental Health Staff, and upgrading and enhancement of the Environmental Health Section IT infrastructure;
- (iii) to remit the matter to the Personnel Sub-Committee of the Policy and Resources Committee, in respect of the human resource implications; and
- (iv) otherwise, to note the report.

**ATTENDANCE AT THE ROYAL ENVIRONMENTAL HEALTH INSTITUTE OF  
SCOTLAND CONFERENCE**

7. There was submitted and noted a report dated 1 October 1997 (circulated) by the Director of Community Services advising of the attendance of one Elected Member and one Officer of East Ayrshire Council at the annual conference of the Royal Environmental Health Institute of Scotland, in Inverness from 20 to 23 May 1997.

**CHRISTMAS LIGHTS**

8. There was submitted a report dated 30 September 1997 (circulated) by the Director of Community Services on the current position regarding the provision of Christmas lights throughout East Ayrshire.

It was agreed:-

- (i) while requiring the Director to continue to make every effort to secure full sponsorship, also to now seek approval from the Policy and Resources Committee to incur such expenditure as may be necessary up to a limit of £37,500, to secure the provision of Christmas lights throughout East Ayrshire;
- (ii) to remit to the Director of Community Services to make the necessary arrangements subject to the expenditure approval being given; and
- (iii) otherwise, to note the report.

**AWARDING OF TENDERS**

8. There was submitted and noted a report dated 2 October 1997 (circulated) by the Director of Support Services providing undernoted details of tenders which had been awarded in respect of Community Service Contracts, viz:-

<b>CONTRACT</b>	<b>SUCCESSFUL CONTRACTOR</b>	<b>AMOUNT</b>
Proposed Cemetery Extension, Kirkton Road, Kilmaurs	Commercial Operations Department, East Ayrshire Council	£82,048.05
Proposed Library, Museum and Local Office, Irvine Road, Kilmaurs	Commercial Operations Department, East Ayrshire Council	£295,110.31
CCTV Systems - Phase 2 - Kilmaurs, Stewarton, Galston and Cumnock Town Centres	Scotshield Ltd, Airdrie	£153,304.46

The meeting terminated at 1042 hours.